

TEXAS ETHICS COMMISSION

P.O. Box 12070, Capitol Station
Austin, Texas 78711-2070

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February 15, 2024

Mr. Christopher Kinsey
PO Box 1467
Colleyville, TX 76034

FILER ID: 00088550
COMMITTEE NAME: **MustVoteToWin**
ASSISTANT TREASURER: None Listed
DOCUMENT RECEIVED: Appointment of a Campaign Treasurer by a General-Purpose Committee
EFFECTIVE DATE: February 13, 2024
REPORTING TYPE: Regular

Dear Mr. Kinsey,

The Texas Ethics Commission has received the document referenced above appointing you as the committee's campaign treasurer. Please use the committee's Ethics Commission Filer ID number on all correspondence and documents that you submit to the Ethics Commission.

We have also received Form Security-CF where you provided us with an email address. That email has now been entered into our system. The email will set you up to receive notices regarding filing deadlines, important notices, as well as to provide you with a link for password access. By the time you receive this letter you should have received an email from the Ethics Commission with your link for password access. If you have not received this email, or if you experience any difficulties, please contact us at the number listed below.

Reporting Requirements: You must file semiannual reports with the Ethics Commission not later than January 15 and July 15 of each year. ***These reports must be filed even if there was no activity during the reporting period.*** Other reports are required in connection with elections. You should review the appropriate Ethics Commission campaign finance guide and filing schedule for more detailed information about filing requirements.

Late-Filing Penalties: As the committee's campaign treasurer, you are personally responsible for filing the committee's reports and for any late-filing penalties in connection with the committee's reports. The late-filing penalty for most reports is \$500. For a report due eight days before an election and for the first semiannual report required to be filed after a primary election or after a general election, the late-filing penalty is \$500 for the first day the report is late and \$100 for each day thereafter that the report is late.

www.ethics.state.tx.us

(512) 463-5800 • TDD (800) 735-2989
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Visit our website at <https://www.ethics.state.tx.us> for upcoming deadlines as well as announcements. We strive to keep you informed. Other information also for review on our website:

1. Learn about the software at <https://www.ethics.state.tx.us/filinginfo/pacs>.
2. Filing Schedules: Use the applicable filing schedule to determine when you will be required to file reports. Although the Ethics Commission may send notices to remind you of certain filing deadlines, it is your responsibility to make sure you file all required reports.
3. Political Advertising Guide: Review this guide to help you understand certain laws relating to political advertising.
4. Campaign Finance Guide for Political Committees: Review this guide to help you understand the restrictions and filing requirements in the campaign finance law.
5. Qualified Paper Filers: The forms and instructions you may need are available on the Ethics Commission's website at <https://www.ethics.state.tx.us/forms/PACindex.php>.

Notice to Campaign Treasurers of Political Committees: The campaign treasurer of a political committee is individually responsible for filing reports and for any penalties for late filing or failure to file. A new campaign treasurer does not assume responsibility for a previous campaign treasurer's reporting obligations or for penalties incurred by a previous campaign treasurer. A political committee may use political committee funds to pay a late fine assessed against a current or former campaign treasurer.

NOTE: You will be required to file reports until your position as campaign treasurer ends. Your position as campaign treasurer ends when one of the following occurs:

- You file a campaign finance report designated as a "Dissolution Report" with a "Political Committee Affidavit of Dissolution;"
- You submit a written notice to the Texas Ethics Commission that you are resigning as treasurer; or
- Another person is appointed to replace you as campaign treasurer.

If your position as campaign treasurer ends, you will be required to file a campaign finance report designated as a "Termination Report" within 10 days. However, if your campaign treasurer appointment ends on the last day of a reporting period, no separate termination report is required. For additional information regarding the requirements to file, please see the Ethics Commission's "Campaign Finance Guide for Political Committees," on our website at <https://www.ethics.state.tx.us/resources/cf/>.